



**PRACTICE DIRECTION 2 OF 2014:  
CERTIFICATE OF CONVICTION AND SENTENCE**

1. This practice direction applies to all criminal cases in the Supreme Court and Court of Appeal.
2. To ensure that sentences and convictions are accurately recorded, the Court must henceforth provide a certificate to the relevant parties and authorities including Crown Law, the Director of Prisons, Immigration Department and Probation Department. A copy must also be placed on the registry file.
3. Where a conviction is entered but sentence is deferred to a later date, the certificate will be completed and issued once the sentence has been handed down.
4. A certificate of conviction and sentence is a very important document. It must correctly record the conviction(s) entered and the sentence(s) passed. A registrar will ordinarily issue the certificate however in case of doubt the matter should be referred to a judge.
5. A template of the certificate is attached herewith.
6. This practice direction takes effect on 21 April 2014.

IBUKU'ALOFA: 8 April 2014.

