

**MINIMUM REQUIREMENTS FOR RGO APPLICATIONS**  
**NGAAHI FIEMA'U KI HE NGAahi KOLE KI HE 'OFISI 'O E FAILEsISITA SENIALE**

**C. MARRIAGE**

**1. LATE REGISTRATION OF MARRIAGE**

**FEE: \$16**

***Decision maker: Sub-registrar***

- Joint letter of application from nuptial couple (if one party is deceased or refuses to cooperate the other can be the sole applicant)
- Affidavit in support by applicant/s (*drafted by a lawyer*)  
***Must include the following:***
  - Full name of nuptial couple
  - Name of Church Minister who solemnized the marriage
  - When and where married and why application is only being made now
  - Where appropriate, reason why application is being made by sole applicant only
  - Name of witnesses at the wedding
  - Are there any children of the marriage (Names and birth certificates to be submitted in support)
  - Confirmation of particulars appearing on Draft Marriage Certificate
- Marriage license and affidavit (can be copied and placed on file at the Registry)
- Search fee receipt from RGO
- Original or Copy of Marriage Certificate (if either of these is available no further evidence is required as listed below)
- Original Birth certificate of applicants
- A letter from church minister who solemnized but if he is deceased or have long migrated abroad a letter from the church head office will suffice
- Affidavit of one of the witnesses (or if no witness is available to produce this, an affidavit by someone who was present at the ceremony or had first-hand knowledge of event)
- Draft copy of a Marriage Certificate for applicants containing all particulars
- Any other official record available eg. Church record, birth records of children

**1. LESISITA TOMUI 'O HA MALI**

**TOTONGI: \$16**

***Faitu'utu'uni: Tokoni Failesisita***

- Tohi kole mei he ongo me'a mali (kapau kuo pekia 'a e tokotaha pe 'ikai loto ke kau 'i he tohi kole, 'e malava pe ke tali 'a e tohi kole mei he taha pe 'o e ongo me'a mali)
- Fuakava pou pou 'a e ongo me'a mali pe koe tokotaha kole (*teuteu'i 'e he Loea*)

***Kuo pau ke fakaha ai eni:***

- Hingoa kakato 'o e ongo me'a mali
- Hingoa 'o e faifekau na'a ne fai 'a e mali
- Feitu'u mo e 'aho ne fai ai e mali
- Ha 'uhinga ku toki fai ai e tohi kole ke lesisita 'a e mali he taimi ni
- Hingoa 'o e kau fakamo'oni ki he mali
- Kapau kuo 'iai ha fanau 'o e mali (Hingoa moe tohi ta'u 'o e fanau ke fakahu mai koe pou pou ki he tohi kole)
- 'Oka fiema'u, 'uhinga 'oku fai tokotaha ai 'a e tohi kole ke lesisita tomui e mali

- Fakapapau'i 'o e ngaahi fakamatala 'oku ha he Draft 'o e Tohi Mali

- Laiseni Mali moe fuakava (toki fakahu 'a e tatau (copy) kiai 'i he 'Ofisi 'o e Failesisita Seniale)
- Talitotongi kumi mei he 'Ofisi 'o e Failesisita Seniale
- Tatau mo'oni (original) pe ko e copy 'o e Tohi Mali (kapau 'oku ma'u 'ae copy pe original 'o e tohi mali 'e 'ikai toe fiema'u 'a e ngaahi fakamo'oni koeni 'oku ha atu 'i lalo)
- Tohita'u 'o e ongo me'a mali
- Tohi mei he Faifekau na'a ne fai 'a e mali, kapau kuo pekia pe mavahe ki muli, 'e tali pe 'a e tohi mei he 'ofisi Siasi
- Tohi fuakava mei he taha 'o e ongo fakamo'oni (kapau he 'ikai ma'u ha fakamo'oni, 'e tali 'a e fuakava 'o e tokotaha na'e 'iai 'i he mali pe na'e 'iai 'ene ilo ki he mali)
- Fa'ahinga lekooti faka'ofisiale eg. Lekooti Siasi etc.

## **2. CANCEL MARRIAGE LICENSE**

**FEE: \$16**

**Decision maker: Registrar General**

- Application letter by nuptial couple or where one is deceased or refuse to co-operate or incommunicable, the other may be the sole applicant
- Affidavit in support (*drafted by a lawyer*)  
**Must include the following:**
  - Details of what happened after license was issued
  - Why license should be cancelled
- Marriage license and affidavit (can be copied and placed on file at the Registry)
- Letter from Church Minister who was supposed to solemnize marriage confirming that no such solemnization occurred
- Birth certificate of children (if any)

## **2. KANISEI 'O E LAISENI MALI**

**TOTONGI: \$16**

Faitu'utu'uni: Failesisita Seniale

- Tohi kole mei he ongo me'a mali pea kapau kuo pekia 'a e taha pe 'ikai fie kau ki he tohi kole pe 'ikai toe fai ha fetu'utaki, 'e tali pe 'a e tohi kole meihe tokotaha pe 'ia naua
- Fuakava poupou (*teuteu'i 'e he Loea*)
  - ngaahi fakaikiiki 'o e me'a na'e hoko hili hono tukuange atu 'a e laiseni
  - ngaahi makatu'unga ke kaniseli 'a e laiseni
- Laiseni mo e fuakava (ke ngaue kiai 'a e kalake 'o e 'ofisi 'o e Failesisita Seniale)
- Tohi mei he faifekau na'e 'ai ke ne fai 'a e mali 'o fakamahino na'e 'ikai ke fai ha mali
- Tohi ta'u 'o e fanau (kapau 'oku 'iai)

### **3. SPECIAL LICENSE TO MARRY**

**FEE: \$16**

***Decision maker: Registrar General***

#### **Section 9 (2) of the Births, Deaths and Marriages Registration Act**

- Application letter by nuptial couple
- Affidavit in support (*drafted by a lawyer*)
  - Must include the following:
    - When and where nuptial couple travelled/resided & when nuptial couple arrive to the district where marriage is intended to be held
    - When and where nuptial couple intends to be married
    - Name of Church Minister booked to solemnize marriage and Denomination
    - Marital status of both parties to be married
- Original Birth certificates of applicants
- Consent from Immigration (if applicant is a foreigner)
- Residency Visa if applicant is a Tongan national but only has a foreign birth certificate & passport
- Original divorce decree or death certificate where applicable
- Original Passports, in lieu – National ID card or Driving License
- Completed Church Minister Form

### **3. LAISENI NGOFUA MAKEHE KI HE MALI**

**TOTONGI: \$16**

***Faitu'utu'uni: Failesisita Seniale***

#### **Kupu 9 (2) 'o e Lao ki he Lesisita 'oe Fa'ele, Mali mo e Pekia**

- Tohi kole mei he ongo me'a mali
- Fuakava poupu (*teuteu'i 'e he Loea*)
  - 'Aho ne folau ai e ongome'a mali moe feitu'u na'a na folau kiai pe feitu'u na'e nofo ai & 'aho na'e tu'uta mai ai 'a e ongo me'a mali ki he vahefonua 'oku 'amanaki ke fakahoko ai 'a e mali
  - Fakahoko 'afe pea 'ife 'a e mali
  - Hingoa 'o e Faifekau 'oku 'amanaki ke ne fai 'a e mali pea siasi ha
  - Tu'unga fakamali 'o e ongo me'a mali
- Tatau mo'oni 'o e tohita'u 'o e ongo me'a mali
- Tohi fakaha loto mei he 'Ofisi 'Imikuleisini Tonga ('okapau koe tokotaha kole koe muli)
- Visa nofo fonua 'okapau koe tokotaha kole koe Tonga ka 'oku tohita'u mo paasipooti muli
- Tatau mo'oni 'o e tohi vete pe tohi pekia 'oka fiema'u
- Tatau mo'oni 'o e paasipooti, ka 'oku 'ikai 'iai ha paasipooti, 'omai e Kaati Fakafonua pe Laiseni Faka'uli
- Foomu Faifekau kuo 'osi fakafonu

#### **4. APPLICATION FOR A MARRIAGE LICENSE**

**FEE: TOP\$35**

***Issue by Sub-Registrars***

- Applicants must attend RGO counter and pick up the Church Minister Form for completion by the Minister who will solemnize the marriage
- Form must be submitted to the office 2 days before the date the marriage license is to be issued together with the following documents –
  - Original Birth Certificates
  - Original Photo Identification eg. Passport, National Identification Card, Driving License or Retirement Fund Card
  - Original Divorce Decree (if one or both applicants is divorced)
  - Original Death Certificate (if one or both applicants is a widow)
  - Letter of Consent to Marry from the Tonga Immigration (if one of the applicant is a foreigner)
  - Residency visa issued on foreign passport by Tonga Immigration (if one of the applicant is a Tongan by virtue of a Tongan parent/s)
- At least one of the applicants is required to have resided in the district in the six months prior to the date the marriage license is to be issued, absences totaling less than one month may be disregarded. (if neither one of the applicants resided in the district in the previous six months, they are required to apply for a special license to marry in the district; refer to RGO Minimum Requirement no.18)
- Applicants **must be 18 years old or above** (*if one or both applicants are below 18 years old but has attained the age of 15, consent of parent/guardian is required*)
- Applicants must not have any blood ties as provided. A person shall not marry his/her –
  - Grandparent
  - Parent
  - Child
  - Grandchild
  - Sibling
  - Parent's sibling
  - Sibling's child or parent's sibling's child (first cousins)

#### ***After Marriage License is Issued***

- Church Minister is required to solemnize the marriage **within 28 days** from the date the marriage license is issued
- Church Ministers **MUST** return the marriage license together with the marriage certificate to RGO as registration of marriage **within three weeks after the solemnization of the marriage.** (**Note:** *Only the Church Minister shall return the abovementioned documents*)

#### **4. TOHI KOLE LAISENI NGOFUA KE MALI**

**TOTONGI: \$35**

***Fakahoko 'e he Tokoni Failesisita***

- Kuopau ke lava mai 'a e ongo me'a mali ki he kanita 'o e 'Ofisi Failesisita Seniale 'o 'ave 'a e Foomu Faifekau ke fakafonu 'e he Faifekau te ne fakahoko 'a e mali
- Kuopau ke fakafoki mai 'a e Foomu ki he 'Ofisi 'i he 'aho 'e 2 kimu'a he 'aho 'oku 'amanaki ke fakahoko ai 'a e ma'u laiseni/ma'utohi fakataha moe ngaahi tohi koeni –

- Tatau mo'oni 'o e tohita'u
  - Tatau mo'oni 'o e faka'ilonga 'ata eg. Paasipooti, Kaati Fakafonua, Laiseni Faka'uli pe Kaati Penisoni
  - Tatau mo'oni 'o e Tohi Vete (kapau na'e mali vete ha taha pe ongome'a mali fakatou'osi)
  - Tatau mo'oni 'o e Tohi Pekia (kapau 'oku faka-uitou ha taha pe ongome'a mali fakatou'osi)
  - Tohi Fakangofua ke Mali mei he 'Ofisi Immigration Tonga (kapau ko e taha 'o e ongome'a mali ko ha muli)
  - Visa nofo-fonua 'i Tonga ni (kapau 'oku Tonga ha taha ongome'a mali ka 'oku ne tohita'u mo paasipooti muli)
- Kuopau ke 'iai ha tokotaha 'i he ongome'a malii na'e nofo 'i he vahe fonua 'oku 'amanaki ke fakahoko ai 'a e mali 'i he mahina 'e 6 kimu'a he 'aho 'e fai ai e ma'u laiseni, 'oku 'ikai ke lau kapau ne folau 'a e tokotaha 'i he vaha'a taimi 'i lalo hifo pe 'i he mahina 'e taha (*kapau leva ne 'ikai 'iai ha taha 'i he ongome'a mali na'e nofo 'i he vahe fonua 'i he mahina 'e 6 kimu'a he 'aho ma'u laiseni, kuopau ke fakahu 'a e tohi kole laiseni ngofua makehe*)
- Koe ongome'a mali **KUOPAU kuo 'osi hokosia hona ta'u 18 pe lahiange** (kapau leva 'oku te'eki ta'u 18 ka kuo 'osi hoko hono ta'u 15 kuopau ke fakaha loto 'a e matu'a pe koe tokotaha tauhi 'oku loto kene mali)
- 'Oku 'ikai ngofua ke mali ha ongome'a 'okapau 'oku 'iai ha'ana felave'i fakatoto 'o hangee koeni 'oku ha atu. 'Oku 'ikai ke ngofua ke mali ha tokotaha mo ha'ane –
- Kui (ongomatu'a 'ene matu'a)
  - Matu'a (taha 'ene ongomatu'a)
  - Foha pe 'Ofefine
  - Mokopuna
  - Tokoua pe Tuofefine pe Tuonga'ane
  - Fanau ha'ane tokoua, tuofefine pe tuonga'ane
  - Fanau e fanga tokoua, tuofefine pe tuonga'ane 'o 'ene ongomatu'a

#### **Hili e Ma'u Laiseni/Ma'utohi**

- Kuopau** ke fakahoko 'e he Faifekau Faimali 'a e mali 'i loto 'i he '**aho 'e 28** kamata mei he 'aho na'e ma'u atu ai e laiseni ngofua ke mali
- Kuopau** ke fakafoki mai 'e he Faifekau Faimali 'a e laiseni fakataha moe la'i Tohi Mali ki he 'Ofisi 'o e Failesisita Seniale ke lesisita 'a e mali 'i loto 'i he uike 'e 3 mei he 'aho na'e fakahoko ai 'a e mali (***Fakatokanga'i ange***: Koe Faifekau Faimali pe 'oku totonu ke ne lesisita 'a e mali)

## **5. MARRIAGE CERTIFICATE AMENDMENTS**

**FEE: \$16**

### **Section 15 of Registrar General's Births, Deaths & Section 7 of the *Solemnization of Marriage Regulations***

- Joint application by applicants or by one of the parties with full knowledge and written consent of the other or by authorized agent
- Affidavit in support by applicant/s (*drafted by a lawyer*)
  - Grounds for amendment
  - State authority to amend
- Original Marriage certificate of applicant/s
- Authorization letter (must be notarized)
- Documentary evidence to prove error made
- Letter from church minister who filled out Marriage Certificate

**Note:** Amendments to Marriage Certificates does not apply where a person's legal name (as registered on the marriage certificate) was changed on a subsequent application for a Name Change.

## **5. FAKATONUTONU KI HE TOHI MALI**

**TOTONGI: \$16**

### ***Kupu 15 'oe Ngaahi Tu'utu'uni ki he Lesisita 'o e Fa'ele moe Pekia & Kupu 7 'o e Ngaahi Tu'utu'uni ki he Fai 'o e Mali***

- Tohi kole mei he ongo me'a mali pe ko ha taha kuo fakamafai'i 'e he ongo me'a mali ke ne fakahu 'ena tohi kole
- Fuakava poupou 'a e tokotaha kole (*teuteu'i 'e he Loea*)
  - Ngaahi makatu'unga ki he fiema'u ke fakatonutonu
  - Fakaha 'a e mafai ke fakatonutonu
- Tatau mo'oni 'o e tohi mali ke fakatonutonu
- Tohi fakamafai (ke fakamo'oni 'i mu'a 'i ha loea, JP pe Notary Public etc)
- Ngaahi fakamo'oni fakapepa ke fakamo'oni 'aki 'a e fehalaaki
- Tohi mei he faifekau na'a ne fai e mali mo fakafonu 'a e Tohi Mali

**Fakatokanga'i ange:** 'Oku 'ikai lava ke fakatonutonu 'a e hingoa kuo 'osi lesisita 'i he tohi mali makatu'unga 'i ha liliu hingoa 'amuiange hili 'a e mali.