

MINIMUM REQUIREMENTS FOR RGO APPLICATIONS

NGAAHI FIEMA'U KI HE NGAARI KOLE KI HE 'OFISI 'O E FAILEISISITA SENIALE

1. LATE REGISTRATION OF LEGITIMATE BIRTHS (minors – under 18 years) FEE: \$16

Decision maker: Sub-registrar

- Application letter by either parent
- Affidavit in support by parent applying
- Must include the following:***
 - Full name of child, date of birth, place of birth, gender
 - Full name of parents and places of birth
 - Date of marriage of parents
 - How many children/ what number is the child
 - Reason for failure to register in time
- Original Marriage certificate of parents
- Original Birth certificate of child's older and younger siblings (if any)
- Certificate of Live Birth (original or re-issued)
- Certificate of Baptism (if any – if child has not been baptized, must be stated on affidavit or Church Membership record to be filed instead)
- Search fee receipt from RGO
- Supporting letter from town officer or reliable source
- Supporting letter from school (if child has started school) or employment (if subject has work)
- Additional information which may be lodged in support such as Immunization record or hospital records

1) LESISITA TOMUI 'O HA FA'ELE MALI (Fanau iiki 'i lalo hifo he ta'u 18) TOTONGI: \$16

FAITU'UTU'UNI: Tokoni Failesisita

- Tohi kole mei ha taha 'o e ongo matu'a
- Fuakava pou pou
- Kuo pau ke fakaha ai eni:***
 - Hingoa kakato 'o e tokotaha ke lesisita, 'aho fa'ele'i, feitu'u'i ne fa'ele'i ai, tangata pe fefine
 - Hingoa kakato 'o e ongo matu'a mo hona feitu'u na'e fa'ele'i ai kinaua
 - 'Aho mali 'o e ongomatu'a
 - Fanau 'e toko fiha/ fika fiha 'ae tokotaha ke lesisita
 - 'Uhinga na'e tomui ai hono lesisita 'o e tokotaha ke lesisita
- Tatau mo'oni (original) 'o e Tohi mali 'o e ongo matu'a
- Tatau mo'oni (original) 'o e Tohi ta'u 'o e tokotaha lahi hake mo si'i hifo 'i he tokotaha ke lesisita (kapau 'oku 'iai)
- Tohi mei falemahaki (original pe koe re-issue)
- Tohi papi (kapau 'oku te'eki ai ke papi pea fakaha he fuakava 'oku te'eki ai papi)
- Tali totongi kumi mei he 'Ofisi 'o e Failesisita Seniale
- Tohi pou pou mei he 'ofisa kolo pe ko ha taha falala'anga
- Tohi pou pou mei he 'apiako (kapau 'oku 'osi ako) pe ngaue (kapau 'oku 'osi ngaue 'ae tokotaha ke lesisita)
- Fa'ahinga fakamatala pe 'e lava ke tokoni mo pou pou ki he tohi kole hange koe saati etc.

2. LATE REGISTRATION OF LEGITIMATE BIRTHS (adults – 18 years and over) FEE: \$16

Decision maker: Sub-registrar

- Application letter by subject himself or herself
- Affidavit in support by subject
- Must include the following:***
 - Full name of subject, date of birth, place of birth, gender
 - Full name of parents and places of birth
 - Date of marriage of parents
 - How many sibling/ what number is subject
 - Reason for failure to register in time
 - Why application is only being made now
- Original Marriage certificate of parents
- Original Birth certificate of subject's older or younger siblings (if any)
- Certificate of Live Birth (original or re-issued)
- Certificate of Baptism
- Search fee receipt from RGO
- Two of the following: Supporting letter from town officer, passport, national ID, employment record, marriage certificate etc.

2) LESISITA TOMUI 'O HA FA'ELE MALI (ta'u 18 ki 'olunga) TOTONGI: \$16

FAITU'UTU'UNI: Failesisita Tokoni

- Tohi kole mei he tokotaha ke lesisita tomui
- Fuakava poupuu 'o e tokotaha kole
- Kuo pau ke fakaha ai eni:***
 - Hingoa kakato 'o e tokotaha ke lesisita, 'aho fa'ele'i, feitu'u na'e fa'ele'i ai, tangata pe fefine
 - Hingoa kakato 'o e ongo matu'a mo e feitu'u na'e fa'ele'i ai kinaua
 - 'Aho mali 'o e ongo matu'a
 - Tokofiha e fanau, fika fiha ai e tokotaha ke lesisita
 - 'UHINGA ne tomui ai hono tohi 'o e tokotaha ke lesisita
 - 'UHINGA ku toki fai ai e tohi kole he taimi ni
- Tatau mo'oni(original) 'o e Tohi mali 'o e ongo matu'a
- Tatau mo'oni (original) 'o e Tohi ta'u 'o e tokotaha lahi hake mo si'i hifo 'i he tokotaha ke lesisita (kapau 'oku 'iai)
- Tohi mei falemahaki (original pe koe re-issue)
- Tohi papi (kapau 'oku te'eki ai ke papi pea fakaha he fuakava 'oku te'eki ai papi ke lesisita)
- Tali totongi kumi mei he 'Ofisi 'o e Failesisita Seniale
- Ha ua 'o e ngaahi me'a ni: Tohi poupuu mei he 'ofisa kolo, paasipooti, ID fakafonua, tohi mali, lekooti ngaue etc.